

**NATIONAL FERTILIZERS LIMITED**

**NANGAL UNIT**

**Subject: "PRE-QUALIFICATION OF CONTRACTORS FOR ELECTRICAL, ELV & INSTRUMENTATION WORKS (INCLUDING ALL STATUTORY AND CEA CLEARANCES etc.)"**

**Document Download Start Date: 22.02.2024 @ 05:30PM**

**Document Download End Date: 08.03.2024 @ 10.30 AM**


**Clarification Start Date: 22.02.2024 @ 05:30PM**

**Clarification End Date: 07.03.2024 @ 05.30 PM**

**Bid Submission Start Date: 22.02.2024 @ 05:30PM**

**Bid Submission End Date: 08.03.2024 @ 10.30 AM**

**Bid Opening Date: 09.03.2024 @ 11.30 AM**

OWNER:		 <b>N F L</b> National Fertilizers Limited Nangal Unit, Naya Nangal, Distt. Ropar (Pb)	<b>PROJECT:- NANO UREA FERTILIZER MANUFACTURING UNIT OF NFL AT NANGAL</b>
			<b>PRE-QUALIFICATION OF CONTRACTORS FOR ELECTRICAL, ELV &amp; INSTRUMENTATION WORKS (INCLUDING ALL STATUTORY AND CEA CLEARANCES etc.)</b>
EPCM CONSULTANTS: S3M Design Consultants LLP, D-1607 to 1611, Westgate, Nr. YMCA Club, S G Highway, Ahmedabad – 51, GUJ, IND, PH : +91 79 66118122/23, 48488122			
Estimated Value: Rs. 45 Crore (Exclusive of GST)			
<b><u>BRIEF ABOUT WORK</u></b>			
PLOT AREA = APPROX 42,000 M2			
TOTAL AREA OF CONSTRUCTION = APPROX 26,773 M2 (EXISTING + NEW CONSTRUCTION)			
<b>SCOPE OF WORK:</b>			
1) ELECTRICAL, ELV & INSTRUMENTATION WORKS OF FOLLOWING AREA a. 11KV MRS SUBSTATION b. MAIN PLANT BUILDING (PROPOSED & MODIFICATION) c. CONTROL MARSHAL ROOM & PROCESS AREA - PEB SHED d. RCC NON-PLANT BUILDINGS - ENTRANCE FACILITY & HSE BUILDING, DRIVER REST ROOM & CAFETERIA, TECHNICAL BUILDING etc. e. EXTERNAL INFRASTRUCTURE - LIGHTING, CABLE RACKS, CCTV, etc. f. UTILITY AREA INCLUDING COOLING TOWER, CHILLERS, ETP, STP, etc.			
<b>SR.N O.</b>	<b><u>MANDATORY CRITERIA FOR SUBMITTING APPLICATION*** (Part-A)</u></b>		<b><u>SUPPORTING DOCUMENTS TO BE ATTACHED SEPARATELY</u></b>
1	Average annual financial turnover of the Bidder during the last 3 years ending 31.03.2023 not less than 67.50 Cr INR.		P&L & Balance Sheet - certified by statutory auditor/ practicing Chartered Accountant with UDIN as documentary evidence in support thereof.
2	The bidder should have successfully completed "Similar Works" with performance and completion certificate, during the last seven years ending last day of previous month in which Pre-Qualification Notice has been issued.  Definition of "SIMILAR WORK" : "SIMILAR WORK": means "Supply, erection, testing & commissioning of Electrical system of 11kV switchboard, Extra Low Voltage (ELV) system and Instrumentation system for industrial projects. The bidder shall have a Valid A Class Electrical Contractor License issued by the statutory authorities".  <i>(*to be attached separately as per Annexure-04)</i>		Details along with complete supporting documents in support of similar works as per Annexure-04
3	Acceptance to Contractual conditions related to this project as below (as minimum):		Self attested copy of acceptance on company's Letter Head
	a. Earnest money deposit as applicable to be paid by electronic transfer or Bank Guarantee as per Bid conditions.		
	b. Security Deposit of 10% of contract value excluding taxes for duration upto completion of Defects liability period.		
	c. Project duration, if awarded, not more than 08 months from date of order.		
	d. Validity of Bid for 120 days from opening of Bid.		

4	Registration with Statutory Authorities for PF, ESIC, Labour License, GSTIN, TIN, PAN.	Self attested Certificate copies	
<b>Company's Details/Documents</b>			
5	Contact Details of Bidder	Name of the Company	The detail be provided on the letter head of the bidder.
		<b><u>Details of the Contact Person</u></b>	
		Name	
		Designation	
		Contact Number	
		Email ID	
		Address of Registered Head Office	
Address of Works			
6	The bidder shall submit the status (i.e. Name and complete Address) of the firm/company along with its constitution such as Sole Proprietorship / Partnership Firm or Limited / Private Company, Year of Establishment and Place of Business, etc.	<ul style="list-style-type: none"> <li>• In case of sole proprietorship, the bidder shall submit affidavit on Non- Judicial stamp paper of appropriate value in original, notary regarding status / style of the business entity as per <b>Annexure-01</b></li> <li>• Partnership firm shall submit a copy of Partnership Deed attested by notary or certified by Magistrate.</li> <li>• Company shall submit a notarized or certified by Magistrate copy of Certificate of Registration / Incorporation and a copy of Articles of Association and Memorandum of Association.</li> <li>• Registered Society &amp; Registered Trust shall submit Notarized or certified by Magistrate copy of the Certificate of Registration and Deed of Formation/MOA.</li> </ul> <p>Note: The copy should be Notarized by a Notary Public or certified by Magistrate on or after date of issue of NIT.</p>	
7	Net worth of the bidder should be POSITIVE as on 31-Mar-2023.	Bidder shall submit a certificate indicating the net worth certified by statutory auditor/ practicing Chartered Accountant with UDIN as documentary evidence in support thereof.	
8	Is your organization blacklisted with any Government or private sector companies? Self attested certificate for Not Black listed, Debarred, De-listed or put on holiday of firm as per <b>Annexure-02</b>		Self certified copy in <b>Annexure -02.</b>
9	Please give your unconditional acceptance to participate in tendering process through E- Tendering. Please also mention user ID on etenderes.gov.in ; if not already registered, register on the website as per the process given in <b>Annexure-03</b>		
10	Please give your consent to accept payment by ECS (Electronic Clearing System) or NEFT (Electronic Fund Transfer).		
11	The bidder shall submit Power of Attorney in favour of the person who has signed the tender documents on behalf of bidder.		The bidder shall submit Power of Attorney on Non - judicial stamp paper of appropriate value duly attested by Notary/Magistrate in case of Sole-prop./Partnership Firm/Society/ Trust/ Company or authorization (backed by Board Resolution) in case of company in favour of the person who has signed the tender documents on behalf of bidder.

<b>SR.N O.</b>	<b>INFORMATIVE CRITERIA FOR SUBMITTING APPLICATION*** (Part-B)</b>	<b>SUPPORTING DOCUMENTS TO BE ATTACHED SEPARATELY</b>
1	Office strength	Technical Staff in Numbers
		Non-Technical Staff in Numbers
		Total No of Employees in Numbers
2	Do you possess any ISO/Equivalent Certification? If yes, submit self attested copy of the same.	Self certified copy
3	How is the Scheduling process carried out by your organization? (Primavera/MSP/Excel/Software Enabled/Manual)	
4	Proposed Site Organization	
5	Enlisted with/executed projects for Govt./PSU/Fertilizers/Chemical Companies	
6	Current business : Mention the availability v/s target (bookings)	
7	Details of Ongoing Projects <i>(*to be attached separately as per Annexure-05)</i>	
8	Details of Executed Projects that have obtained Green Building Certification from IGBC/LEED in past 5 years to be confirmed from SJM. <i>(*to be attached separately as per Annexure-06)</i>	
9	Does your firm fall under MSME act 2006? If so, attach a copy of Registration Certificate. (whether owned by SC/ST entrepreneur, Women entrepreneur) (Whether registered on Trads Portal)	
10	Contractors All Risk Policy & Workmen Compensation Policy (Provide Self attested copy of the certificate)	
11	No. of fatal accidents in last 3 years ?	
12	Any Specific achievement commendation etc. on company's letter head.	
13	Relation with NFL employee or Ex-NFL Employee (Yes/No)	
<b>***SUPPORTING DOCUMENTS FOR ABOVE MENTIONED CRITERIA AND THE DETAILS LISTED ABOVE MUST BE ATTACHED WITH THE APPLICATION.</b>		
<b>SR. NO.</b>	<b>Checklist for Document Submission with this application</b>	<b>YES/NO</b>
1	ITR & P&L certified by statutory auditor/ practicing Chartered Accountant with UDIN as documentary evidence in support thereof.	
2	Self attested copy of acceptance on company's Letter Head -	
	a. Earnest money deposit as applicable to be paid by electronic transfer or Bank Guarantee as per Bid conditions.	
	b. Security Deposit of 10% of contract value excluding taxes for duration upto completion of Defects liability period.	
	c. Project duration not more than 08 months from date of order.	
	d. Validity of Bid for 120 days from opening of Bid.	
3	Self attested Certificate copies -	
	a. PF	
	b. ESIC	
	c. Labour License	
	d. GSTIN	
	e. TIN	

	f. PAN	
4	Status of the firm/company	
	a. Submission of Annexure-01 (If applicable)	
5	Net Worth Certificate	
6	Submission of Annexure-02	
7	Submission of User-ID for E-Tendering Process (Annexure-03)	
8	Submission of Annexure-04	
9	Submission of Annexure-05	
10	Submission of Annexure-06	
11	Copy of Registration Certificate, if firm falls under MSME act 2016	
12	Submission of Power of Attorney	

**Note: Acceptance or rejection of Parties shall be based on only Mandatory Criteria as mentioned in Part -A.**

**NOTE:-**

1. The enlistment of Bidder / Party shall be at the entire discretion of NFL based on objective evaluation of the details regarding past experience, Technical & financial competence and resourcefulness of the Bidder/Firm/Companies.
2. NFL reserves the right to issue/ non-issue or reject Tender document to any party, however, where enquiries are made by the bidder, reason for rejecting the tender or non-issue of tender document will be disclosed to the prospective bidder.
3. All the parties are requested to apply for prequalification with all the required documents in one go. Incomplete application forms are liable to be rejected.

**Declaration by Bidder / Party:**

All the information filled herein and attached hereto are true to the best of my knowledge and behalf. I/We declare that the event of finding them false, the enlistment if made ,will stand cancelled without any notice or reference thereof ,please. It is further certified that I/We will not get myself/ourselves registered under more than one name.

**Signature by authorized person of the Firm/ Company with seal**

**Annexure-01**

Performa for proprietorship Affidavit on the stamp paper of appropriate and notary attested

**Annexure-01**

**Performa for proprietorship Affidavit on the stamp paper of appropriate and notary attested**

I, \_\_\_\_\_ S/o Sh. \_\_\_\_\_ resident of \_\_\_\_\_ do hereby solemnly affirm and declare as under:

1. That on \_\_\_\_\_ (date of start of business) I the deponent has started business under the name and style of Proprietorship as a sole proprietor and at present M/s \_\_\_\_\_ is a sole proprietorship firm.

2. That I am the sole proprietor of the firm named as \_\_\_\_\_ situated at \_\_\_\_\_ (full address of firm with pin code).

3. That my above declarations are true and correct in case, my above declaration found incorrect, in that event, my bid / tender/contract may be rejected and NFL shall be fully competent to take the necessary action as deemed fit.

DEPONENT

VERIFICATION

Verified that the above contents of my affidavit are true and correct to the best of my knowledge and belief and nothing has been concealed therein.

DEPONENT

Place \_\_\_\_\_

Date: \_\_\_\_\_

**Annexure-02**

Performa for Black Listed Affidavit on the stamp paper of appropriate and notary attested

**Annexure-02**

(To be kept in Envelope No. II)

(An Affidavit in original on Non-judicial Stamp Paper of appropriate value attested by Notary)

**AFFIDAVIT**

I, \_\_\_\_\_ S/o Sh. \_\_\_\_\_ R/o \_\_\_\_\_ do hereby solemnly affirm and declare as Proprietor / Partner / Authorized signatory of the firm on behalf of M/s \_\_\_\_\_ as under :

i) That my / our firm / sister concern/their associates etc. has not been black listed, debarred, de-listed or put on holiday by any Institutional Agency / Government Department / Public Sector Undertaking for participating in the Tender, in last 3 years.

ii) No other Firm / Sister Concerns / Associates belonging to the same group are participating / submitting the Tender for this job.

iii) That information furnished by me / us in respect of the above tender is true and correct and nothing has been concealed. In case any of the information is found to be false and /or incorrect at any stage, NFL shall be at liberty to take the necessary action as deemed fit.

DEPONENT

Dated: \_\_\_\_\_

VERIFICATION

It is certified that the above contents / facts are correct and true to the best of my knowledge and belief and nothing has been concealed therein.

DEPONENT

Place \_\_\_\_\_

Date: \_\_\_\_\_

**Annexure-03**

Registration process for E-Tendering Portal

**Enrolment process in the Tender site**

1	Bidders are required to enrol on the e-Procurement module of the Central Public Procurement Portal (URL: <a href="https://etenders.gov.in/eprocure/app">https://etenders.gov.in/eprocure/app</a> ) by clicking on the link “Online Bidder Enrolment”. Enrolment on the Portal is free of charge.
2	As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
3	Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the Portal.
4	Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India, with their profile.
5	Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse.
6	Bidder then logs in to the site through the secured log-in by entering their user ID /password and the password of the DSC / e-Token.



**Annexure-04**

The bidder shall submit copies of successfully completed Contracts / Purchase Orders and Completion Certificate (mentioning the contract period, executed value & date of completion for at least one of the following:

A.Three similar completed PO/contracts each having value not less than **11 Cr** (Exclusion of GST) (With Material).

**OR**

A. Two similar completed PO/contracts each having value not less than **22.50 Cr** (Exclusion of GST) (With Material).

**OR**

A. One similar completed PO/contracts each having value not less than **51 Cr** (Exclusion of GST) (With Material).

Sr. No.	Project	Location	Project Value	Start Date	End/ Expected End Date	Contact Details (for verification)
1						
2						
3						
4						
5						
<b>Total INR (Cr.)</b>						

Copies of **PO/Contracts** in support of the above with full technical scope of work & commercial details including purchase/Contracts value along with the completion certificate from the concerned organization (end user) indicating the contract period, executed value and date of completion shall be submitted.

**Annexure-05**

Details of Ongoing Industrial Projects of Similar nature of works

Sr. No.	Project	Location	Project Value	Start Date	End/Expected End Date	Contact Details (for verification)
1						
2						
3						
4						
5						
<b>Total INR (Cr.)</b>						

Copies of **PO/Contracts** in support of the above with full technical scope of work & commercial details including purchase/Contracts value along with the completion certificate from the concerned organization (end user) indicating the contract period, executed value and date of completion shall be submitted.

**Annexure-06**

Details of Executed Industrial Projects that have obtained Green Building Certification

Sr. No.	Project	Location	Project Value	Start Date	End/Expected End Date	Contact Details (for verification)
1						
2						
3						
4						
5						
<b>Total INR (Cr.)</b>						

Copies of **PO/Contracts** in support of the above with full technical scope of work & commercial details including purchase/Contracts value along with the completion certificate from the concerned organization (end user) indicating the contract period, executed value and date of completion shall be submitted.